

IndusInd Bank

IndusDirect

**Direct Tax Bulk CRN Generation
User Manual**

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IndusDirect – Direct Tax Bulk CRN Generation

Introduction

IndusInd Bank is now live with Direct Tax Bulk CRN Generation functionality that allows customers to generate challan in bulk. It is a process of making multiple direct tax payments to the Income Tax Department in a single transaction. This functionality is particularly useful for Corporates that need to pay taxes for a large number of individuals or entities

Direct Tax Bulk CRN can be generated via Internet Banking. Customer will initiate transactions by uploading a file in Indus Direct portal. The file format can be downloaded from Indus Direct portal from welcome page screen or the upload screen. Post uploading and authorizing the file transaction will be completed. Bulk CRN status can viewed from Bulk MIS option in IndusDirect portal. Successful/Final Challan will be generated on CBDT portal post successful payment.

Payments Steps For Bulk Challan Generation (Net-Banking Method)

1. Payment Initiation- Maker to upload file upload on Indus Direct Portal
2. Payment Approval – Verifier / Checker / Releaser
3. Direct Tax Bulk MIS for CRN Status on IndusDirect Portal
4. Challan download from CBDT Portal

Indus Direct Bulk Upload Processing- Key Instructions

1. **Upload File Size Limit:** Ensure each upload file contains not more than 200 records. File with more than 200 records will be rejected.
2. **Minimum Record Requirement:** Each upload file must contain at least 2 records. Files with only one record will be rejected.
3. **Valid record Requirement:** At least 2 valid records must be present in the file for it to be accepted. For example, if a file has 4 records, of which 3 are invalid due to reasons like incorrect PAN or invalid major/minor head combination, the file will be rejected, even if 1 record is valid.
4. **Cut-Off Time for Direct Tax Bulk Upload:** Both payment initiation and authorization must be completed before the 8:00 PM cut-off time. Any files processed post cut-off time will be processed the next business day.
5. **Single Debit Account Requirement:** Each upload file must contain only one debit account number. Files with multiple debit account numbers will be rejected.
6. **File Format Requirement:** Upload files must be in .xlsx or .xls format only. Files in others formats (e.g. .csv, .pdf, .txt) are not allowed for upload.
7. **Decimal Values Not Allowed:** Files containing decimal values will be rejected.
8. **Unique File Name and Customer Reference Number:** Ensure that both the file name and customer reference number are distinct for every upload to avoid processing errors.
9. **Prescribed Format for Accurate Validation:** Ensure all required fields are filled accurately and completely. Refer to the sample upload format and specification sheet to avoid common errors and ensure successful upload.

IndusDirect – Bulk Upload File Format

Bulk upload file format is available for download on IndusDirect Portal. Customers can download the file format from below two options

1. Welcome Page- Login>> Go to Application>> Direct Tax Bulk Upload: File Format Specification

The screenshot shows the IndusDirect portal home page. The header includes the IndusInd Bank logo, the user's name 'Welcome, A', the date '23-Jun-2025 | 15:57', and navigation links for Home and Logout. The main navigation bar lists: Account, Payments, Administration, Reports, Bharat Connect, Statutory Payment, Penny, and Settings. The page content is divided into three columns. The left column shows the last successful login on 23 June 2025 at 15:56:37 and an important information section. The middle column displays alerts, including pending transactions for GST (1) and a scheduled maintenance activity on 14th October 2023. The right column contains important notices and communications. In the 'Direct Tax Bulk Upload' section, the 'File Format Specifications' link is highlighted with a blue box.

2. Upload Screen-Post login customer can download the file format from below navigation menu

Payments >> Upload Payments >> Direct Tax Bulk Upload>> Direct Tax Bulk upload format

The screenshot shows the 'Upload File' screen in the IndusDirect portal. The header is identical to the previous screenshot. The main navigation bar is the same. The 'Upload File' section is active, showing a 'Select File Type' dropdown menu. The 'Direct Tax Bulk Upload' option is selected. Below the dropdown, there is a table of file formats: PSU-EXCEL, Salary Upload, SANMAR UAT01, Simplified file_Payment, Standard Tilda File, Text File, and Pipe Separated File. A 'Get File Info' button is visible. Below the table, there is a 'Choose File' button and a 'No file chosen' message. A 'Pre-Upload File Check' button is also present. At the bottom, there is a list of instructions for uploading files, with the last instruction 'Click here to download Direct Tax Bulk upload format.' highlighted with a blue box.

Upload File

Each sheet in the sample upload file serves a specific purpose as outlined below

Sample format



Sample_File_Specific
ations_DirectTax.xls

Sheet 1- Prescribed format for uploading files for bulk CRN generation

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
PAN_TAN_NO	TAXPAYER_NAME	CUSTOMER_REF_NO	AY	MAJOR_HEAD	MINOR_HEAD	NATURE_PYMNT	BASIC_TAX	SUR_CHARGE	EDUCATION_CESS	INTEREST	PENALTY	OTHERS_AMT	TOTAL_AMT	TRANSACTION CONSOLIDATED	TRANSACTION DATE	DEBIT ACCOUNT NUMBER
M	AO	ABC01	2024-25	0021	300		1	1	0	1	3	0	6	Y	30-05-2025	2
N	IAO	ABC02	2024-25	0021	300		1	1	1	1	1	2	7	Y	30-05-2025	2
I	X	ABC03	2024-25	0021	200	92A	1	1	1	1	1	2	7	Y	30-05-2025	2

- **Specifications-** Refer for detailed field-level specifications, including what information should be entered in each field

Field Header	Field length	Type of field A-Alpha N-Numeric AN-Alpha numeric	Mandatory/Optional Field	Remarks
PAN_TAN_NO	10	AN	Mandatory	It should be 10 characters in length
TAXPAYER_NAME	100	AN	Mandatory	Should not exceed maximum length of 100 characters
CUSTOMER_REF_NO	34	AN	Mandatory	Should not exceed maximum length of 34 characters
AY	7	YYYY-YY	Mandatory	It should be 7 characters in length
MAJOR_HEAD	4	N	Mandatory	It should be 4 characters in length
MINOR_HEAD	3	N	Mandatory	It should be 3 characters in length
NATURE_PYMNT	3	AN	Optional	It should be 3 characters in length
BASIC_TAX	15	N	Mandatory	Default value will be 0 (in case if not applicable for challan)
SUR_CHARGE	15	N	Mandatory	Default value will be 0 (in case if not applicable for challan)
EDUCATION_CESS	15	N	Mandatory	Default value will be 0 (in case if not applicable for challan)
INTEREST	15	N	Mandatory	Default value will be 0 (in case if not applicable for challan)
PENALTY	15	N	Mandatory	Default value will be 0 (in case if not applicable for challan)
OTHERS_AMT	15	N	Mandatory	Default value will be 0 (in case if not applicable for challan)
TOTAL_AMT	15	N	Mandatory	Default value will be 0 (in case if not applicable for challan)
TRANSACTION CONSOLIDATED	1	A	Mandatory	Y flag indicates- Consolidated Debit N flag indicates- Single Debit for each record * Important : Each file must have a single flag indicator: Y or N, not both
TRANSACTION DATE	10	DD-MM-YYYY	Mandatory	It should be 10 characters in length
DEBIT ACCOUNT NUMBER	14	N	Mandatory	Mention the correct account number
CUSTOMER ID	NA	AN	Mandatory	Mention the correct Customer ID as set up in IndusDirect
CUSTOMER NAME	NA	AN	Mandatory	Mention the name as mapped against the Customer ID

- **Major_Minor Head Validation-** Updated code combination for Major and Minor Head, as issued by CBDT

S. No.	Minor Heads	Minor Head Codes	Taxpayer	Major Head	Assessment Year
1	Advance Tax	100	Companies (In case 4th character of PAN is 'C')	Corporation Tax (0020)	Current Year
			Taxpayers other than Companies (In case 4th character of PAN is any one of 'P', 'H', 'J', 'A', 'B', 'F', 'G', 'L', 'T')	Income Tax (Other than Companies) (0021)	Current Year
			All Taxpayers	Hotel Receipts Tax (0023)	Current Year
			All Taxpayers	Interest Tax (0024)	Current Year
			All Taxpayers	Expenditure/Other Tax (0028)	Current Year
			All Taxpayers	Estate Duty (0031)	Current Year
			All Taxpayers	Wealth Tax (0032)	Current Year
			All Taxpayers	Gift Tax (0033)	Current Year
2	TDS/TCS Payable by Taxpayer	200	All Taxpayers	After selecting the type of TAN payment, Major Head selection will be as follows: • In case the nature of payment selected is "Payment to Govt. Employees other than Union Government Employees" (code 92A) or "Payment of Employees other than Govt. Employees" (code 92B), then the Major Head is "Income Tax (Other than Companies) (0021)". • In case any other nature of payment (other than 92A and 92B) is selected, then the Major Head will be as per the category of Deductee: - 'Corporation Tax (0020)' in case of Company Deductee; and - 'Income Tax (Other than Companies) (0021)' in case of Other than Company Deductee	1961-62 <= AY <= Current AY
3	Self-Assessment Tax	300	Companies (In case 4th character of PAN is 'C')	Corporation Tax (0020)	1961-62 <= AY < Current AY
			Taxpayers other than Companies (In case 4th character of PAN is any one of 'P', 'H', 'J', 'A', 'B', 'F', 'G', 'L', 'T')	Income Tax (Other than Companies) (0021)	1961-62 <= AY < Current AY
			All Taxpayers	Securities Transaction Tax (0034)	AY >= 2005-06
			All Taxpayers	Banking Cash Transaction Tax (0036)	2006-07 <= AY <= AY 2009-10
			All Taxpayers	Fringe Benefit Tax (0026)	2006-07 <= AY <= AY 2009-10
			All Taxpayers	Hotel Receipts Tax (0023)	1961-62 <= AY <= Current AY
			All Taxpayers	Interest Tax (0024)	1961-62 <= AY <= Current AY
			All Taxpayers	Expenditure/Other Tax (0028)	1961-62 <= AY <= Current AY

TAN_Nature of Payment Codes- Updated nature of payment codes as issued by CBDT. The provided codes are intended for TAN-based transactions and are not relevant for PAN-related transactions.

A	B	C	D	E
S. No.	Section	Nature of Payment Description	Code	Major Head
1	192	Payment to Govt. Employees other than Union Government Employees	9 2 A	21
2	192	Payment of Employees other than Govt. Employees	9 2 B	21
3	193	Interest on securities	1 9 3	20/21
4	194	Dividend	1 9 4	20/21
5	194A	Interest other than interest on securities	9 4 A	20/21
6	194B	Winnings from lotteries and crossword puzzles	9 4 B	20/21
7	194BB	Winnings from horse race	4 B B	20/21
8	194DA	Payment in respect of Life Insurance Policy	4 D A	20/21
9	194LA	Payment of Compensation on Acquisition of Certain Immovable Property	4 L A	20/21
10	194LB	Income by way of Interest from Infrastructure debt fund payable to a Non-Resident	4 L B	20/21
11	194LC	Income by way of Interest from Indian Company	4 L C	20/21
12	194LD	Income by way of interest on certain bonds and Government securities	4 L D	20/21
13	194C	Payment of contractors and sub-contractors	9 4 C	20/21
14	194D	Insurance Commission	9 4 D	20/21
15	194E	Payments to non-resident Sportsmen/Sport Associations	9 4 E	20/21
16	194EE	Payments in respect of Deposits under National Savings Schemes	4 E E	20/21
17	194F	Payments on account of Re-purchase of Units by Mutual Funds or UTI	9 4 F	20/21
18	194G	Commission, prize etc., on sale of Lottery tickets	9 4 G	20/21
19	194H	Commission or Brokerage	9 4 H	20/21
20	194I	Rent	9 4 I	20/21
21	194IC	Payment under Specified Agreement	4 I C	20/21
22	194J	Fees for Professional or Technical Services	9 4 J	20/21
23	194K	Income payable to a resident assessee in respect of Units of a specified Mutual Fund specified u/s 10(23D) or units from the Administrator of the specified undertaking or units from specified company	9 4 K	20/21
24	194LBA	Certain income from units of a business trust	L B A	20/21

IndusDirect - Payment Initiation

Direct Tax Bulk Upload- Maker Flow

Enter Domain ID, Maker user ID and Password. Select captcha to authenticate as security feature

IndusInd Bank

Sign In

Log in to your account

Customer Id *

User Id *

Password *

☐ Enable Virtual Keyboard

Enter Above Captcha

Login

Forgot Login Password?

Unlock Me

Forgot User Id?

Login to Corporate Internet Banking Portal

If you are logging in through indusdirect.indusind.com for the first time, you will require a new login password. We have emailed your login credentials to your registered email ID from [indusdirect\[at\]indusind\[dot\]com](mailto:indusdirect[at]indusind[dot]com). In case you wish to raise a new password, please click the "Forgot Login Password" on the screen. If you are an authorizer you will have to reset your transaction password as well, once you have logged in to the portal. [Click here](#) for the user manual.

Terms & Conditions

Please read the Terms and Conditions carefully before using IndusInd Bank's Corporate Internet Banking Services and provide your consent.

[Click here to read Terms & Conditions](#)

Use Virtual keyboard for enhanced security

For enhanced security, we strongly encourage you to use our Virtual Keyboard to enter your Customer ID, User Name and Password. Our Virtual keyboard provides an additional online security and eliminates any risk of keystroke logging. You are now browsing in safe mode.

How do I use virtual keyboard?

Please tick the 'Enable Virtual Keyboard' box for your Virtual Keypad to appear.

You can use the virtual keypad as a regular keyboard. Move you mouse on the keypad characters and click to select each character. Use the Caps Buttons for capital letters and the back button to delete characters.

Select **Payments > Upload Payments**

IndusInd Bank

Indus Direct

Account

Payments

Administration

Reports

BBPS

PMJAY

ETax

Statutory Payment

Settings

Initiate Payments

Modify Payments

Upload Payments

OutRem File Upload

Cheque Enquiry/Stop

NACH

login on

INFORMATION

inform you that Salary transfers via RTGS, NEFT, Internal Transfer and IMPS can be processed seamlessly via IndusDirect without compromising

Alerts

You have **No Pending Transactions.**

Kindly note that the following changes IndusDirect (both Portal & Mobile App) :

- For Unlock ID, Forgot Password & Re Transaction Password, OTP will be sent only the registered Mobile number of the User.
- In line with regulatory guidelines, the C

Click on Direct Tax Bulk Upload radio button. File to be uploaded in excel format (xlsx or xls) only

IndusInd Bank
Indus Direct
Welcome,
23-Jun-2025 | 16:40
Home
Logout

Account
Payments
Administration
Reports
Bharat Connect
Statutory Payment
Penny
Settings

Upload File

Select File Type

☐ Ayushman Jharkhand
☒ Direct Tax Bulk Upload
☐ Excel File
☐ Fixed Width
☐ Fixed Width Consolidated
☐ NACH
☐ Pace
☐ Pipe Separated File

☐ PSU-EXCEL
☐ Salary Upload
☐ SANMAR UAT01
☐ Simplified file_Payment
☐ Standard Tilda File
☐ Text File

- For Direct Tax Bulk Upload, payment initiation and authorisation process must be completed before 8:00 pm cut off.
- Please upload separate files for each debit account number. Files with multiple debit account number will be rejected.
- For Direct Tax Bulk upload only up to 200 transactions are allowed.
- Amount with decimal value is not allowed.
- File to be uploaded in xlsx or xls format only.
- Any file uploaded post cut off time 8.00 PM, will be processed the next day.
- Partial file authorization is not allowed for Bulk Direct Tax payment.

Choose File

No file chosen

Sheet

--- No Sheets ---

Get File Info

Pre-Upload File Check

- After the beneficiary names get fetched, they will be available in the Payment Status Report
- An email alert would also be sent to registered email ids to inform about the availability of the names fetched.
- [Click](#) here to download Salary format.
- [Click](#) here to download Excel format.
- [Click](#) here to download Simplified Excel format.
- [Click](#) here to download Direct Tax Bulk upload format.

And click on Get File Info and Pre-Upload file check button for file validation

IndusInd Bank
Indus Direct
Welcome,
25-Jun-2025 | 15:54
Home
Logout

Account
Payments
Administration
Reports
Bharat Connect
Statutory Payment
Penny
Settings

Upload File

Select File Type

☐ Ayushman Jharkhand
☒ Direct Tax Bulk Upload
☐ Excel File
☐ Fixed Width
☐ Fixed Width Consolidated
☐ NACH
☐ Pace
☐ Pipe Separated File

☐ PSU-EXCEL
☐ Salary Upload
☐ SANMAR UAT01
☐ Simplified file_Payment
☐ Standard Tilda File
☐ Text File

- For Direct Tax Bulk Upload, payment initiation and authorisation process must be completed before 8:00 pm cut off.
- Please upload separate files for each debit account number. Files with multiple debit account number will be rejected.
- For Direct Tax Bulk upload only up to 200 transactions are allowed.
- Amount with decimal value is not allowed.
- File to be uploaded in xlsx or xls format only.
- Any file uploaded post cut off time 8.00 PM, will be processed the next day.
- Partial file authorization is not allowed for Bulk Direct Tax payment.

Choose File

No file chosen

Sheet

--- No Sheets ---

Get File Info

Pre-Upload File Check

- After the beneficiary names get fetched, they will be available in the Payment Status Report
- An email alert would also be sent to registered email ids to inform about the availability of the names fetched.
- [Click](#) here to download Salary format.
- [Click](#) here to download Excel format.
- [Click](#) here to download Simplified Excel format.
- [Click](#) here to download Direct Tax Bulk upload format.

In case if any errors are detected during file validation, the entire file will be rejected and below pop up message will be displayed to the user.

IndusInd Bank

cibuat.indusind.com says
Errors encountered in file. Please review the error file.

Welcome, [Redacted]

Account Payments Administration Reports Bharat Connect

Upload File

Select File Type

<input type="radio"/> Ayushman Jharkhand	<input checked="" type="radio"/> Direct Tax Bulk Upload	<input type="radio"/> Excel File	<input type="radio"/> Fixed Width	<input type="radio"/> Fixed Width Consolidated	<input type="radio"/> NACH	<input type="radio"/> Pace	<input type="radio"/> Pipe Separated File
<input type="radio"/> PSU-EXCEL	<input type="radio"/> Salary Upload	<input type="radio"/> SANMAR UAT01	<input type="radio"/> Simplified file_Payment	<input type="radio"/> Standard Tilda File	<input type="radio"/> Text File		

- For Direct Tax Bulk Upload, payment initiation and authorisation process must be completed before 8:00 pm cut off.
- Please upload separate files for each debit account number. Files with multiple debit account number will be rejected.
- For Direct Tax Bulk upload only up to 200 transactions are allowed.
- Amount with decimal value is not allowed.
- File to be uploaded in xlsx or xls format only.
- Any file uploaded post cut off time 8.00 PM, will be processed the next day.
- Partial file authorization is not allowed for Bulk Direct Tax payment.

Choose File: No file chosen

Sheet: --- No Sheets --- [Get File Info](#)

[Pre-Upload File Check](#) [View Error File](#)

Total Records : 3
Valid Records : 0
Invalid Records : 3

File name: 0
File Size: 10331 kb
Content type: application/vnd.openxmlformats-officedocument.spreadsheetml.sheet

1. After the beneficiary names not fetched, they will be available in the Payment Status Report

Click on OK to proceed and then click on View Error File button to view the error reason

Upload File

Select File Type

<input type="radio"/> Ayushman Jharkhand	<input checked="" type="radio"/> Direct Tax Bulk Upload	<input type="radio"/> Excel File	<input type="radio"/> Fixed Width	<input type="radio"/> Fixed Width Consolidated	<input type="radio"/> NACH	<input type="radio"/> Pace	<input type="radio"/> Pipe Separated File
<input type="radio"/> PSU-EXCEL	<input type="radio"/> Salary Upload	<input type="radio"/> SANMAR UAT01	<input type="radio"/> Simplified file_Payment	<input type="radio"/> Standard Tilda File	<input type="radio"/> Text File		

- For Direct Tax Bulk Upload, payment initiation and authorisation process must be completed before 8:00 pm cut off.
- Please upload separate files for each debit account number. Files with multiple debit account number will be rejected.
- For Direct Tax Bulk upload only up to 200 transactions are allowed.
- Amount with decimal value is not allowed.
- File to be uploaded in xlsx or xls format only.
- Any file uploaded post cut off time 8.00 PM, will be processed the next day.
- Partial file authorization is not allowed for Bulk Direct Tax payment.

Choose File: No file chosen

Sheet: --- No Sheets --- [Get File Info](#)

[Pre-Upload File Check](#) [View Error File](#)

Total Records : 3

User to rectify the errors and re-upload the file

Error File For File Upload

Error File For File Upload

Date : 01/01/2022

File Name : [Redacted]

Row No. 2: E [Redacted]

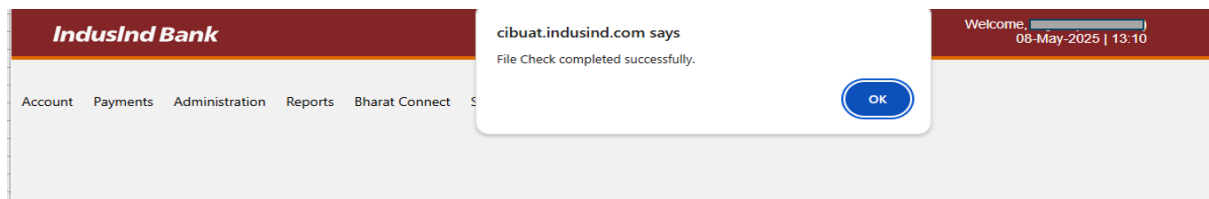
Row No. 3: B [Redacted]

Row No. 3: PAN/TAN number is mandatory

Row No. 3: PAN/TAN number is not valid

Row No. 4: E [Redacted]

Post re- uploading the file, a confirmation message will be displayed to the user upon successful completion of file validation



Post successful file check, click on upload file button to upload the file

The screenshot shows the "Indus Direct" upload file interface. The top navigation bar includes "IndusInd Bank" and "Indus Direct". A welcome message is displayed: "Welcome, [User Name] 23-Jun-2025 | 17:33". The main menu includes "Account", "Payments", "Administration", "Reports", "Bharat Connect", "Statutory Payment", "Penny", and "Settings".

Upload File

Select File Type

<input type="radio"/> Ayushman Jharkhand	<input checked="" type="radio"/> Direct Tax Bulk Upload	<input type="radio"/> Excel File	<input type="radio"/> Fixed Width	<input type="radio"/> Fixed Width Consolidated	<input type="radio"/> NACH	<input type="radio"/> Pace	<input type="radio"/> Pipe Separated File
<input type="radio"/> PSU-EXCEL	<input type="radio"/> Salary Upload	<input type="radio"/> SANMAR UAT01	<input type="radio"/> Simplified file_Payment	<input type="radio"/> Standard Tilda File	<input type="radio"/> Text File		

- For Direct Tax Bulk Upload, payment initiation and authorisation process must be completed before 8:00 pm cut off.
- Please upload separate files for each debit account number. Files with multiple debit account number will be rejected.
- For Direct Tax Bulk upload only up to 200 transactions are allowed.
- Amount with decimal value is not allowed.
- File to be uploaded in xlsx or xls format only.
- Any file uploaded post cut off time 8.00 PM, will be processed the next day.
- Partial file authorization is not allowed for Bulk Direct Tax payment.

Choose File No file chosen

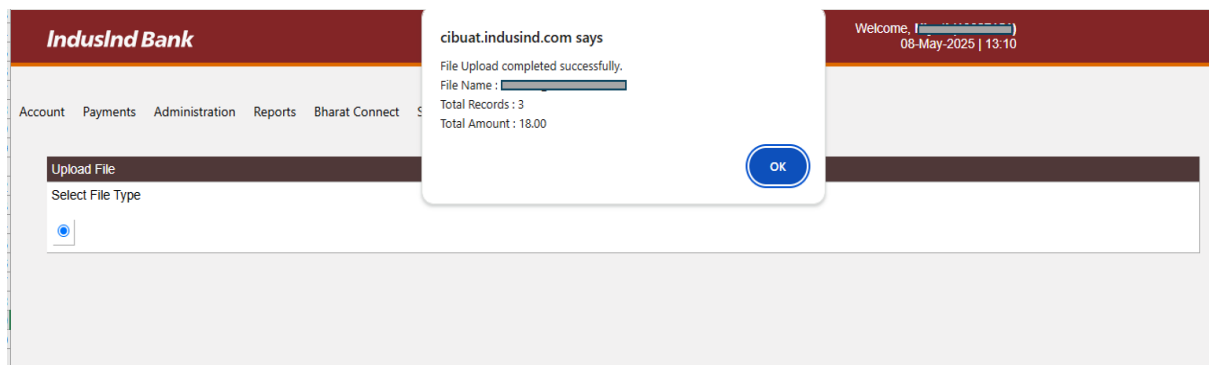
Sheet: [Get File Info](#)

[Upload File](#)

File name: TESTY_230625.xlsx
File Size: 17359 kb
Content type: application/vnd.openxmlformats-officedocument.spreadsheetml.sheet

- After the beneficiary names get fetched, they will be available in the Payment Status Report
- An email alert would also be sent to registered email ids to inform about the availability of the names fetched.
- [Click](#) here to download Salary format.
- [Click](#) here to download Excel format.
- [Click](#) here to download Simplified Excel format.
- [Click](#) here to download Direct Tax Bulk upload format.

Once file is uploaded, below message will be displayed with total record count and total amount



IndusDirect - Payment Approval on Portal

There are different roles in IndusDirect portal. Verifier, Checker, Releaser as per your role defined in workflow, transaction will be visible in IndusDirect portal

These users will login IndusDirect Portal via web browser using **IndusInd bank > Corporate > Login** or using following link - <https://indusdirect.indusind.com/indusdirect/auth>

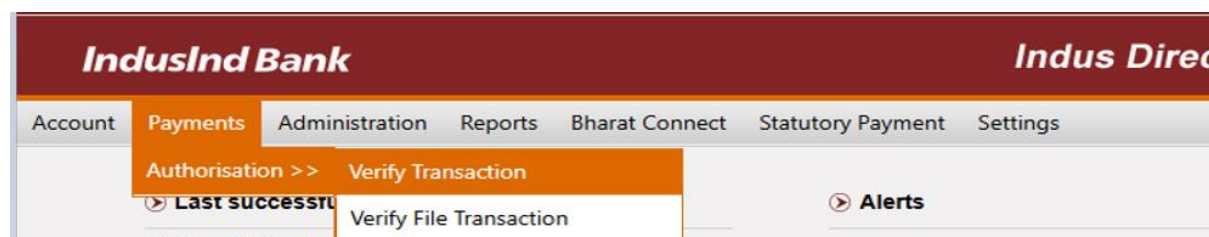
How to Approve transaction(s)

- **Verifier flow**

Enter Domain ID, Maker user ID and Password. Select captcha to authenticate as a security feature

The screenshot shows the login interface of the IndusInd Bank Corporate Internet Banking Portal. On the left, there is a 'Sign In' section with fields for 'Customer ID', 'User ID', and 'Password'. Below these fields is a checkbox for 'Enable Virtual Keyboard' and a captcha verification area. A 'Login' button is at the bottom of this section. To the right, there is a 'Login to Corporate Internet Banking Portal' section with a detailed message about first-time login requirements and a link to the user manual. Further right, there is a section titled 'Use Virtual keyboard for enhanced security' with instructions on how to use the virtual keyboard. At the bottom of the login section, there are links for 'Forgot Login Password?', 'Unlock Me', and 'Forgot User Id?'.

Select **Payments > Authorisation > Verify File Transaction**



Pending transactions will be visible to authorizer by default. Select the check box against the file name and click on **Verify file** button to verify the file

IndusInd Bank **Indus Direct** Welcome, 08-May-2025 | 13:15 Home Logout

Account Payments Administration Reports Bharat Connect Statutory Payment Settings

Verify Transactions

Customer *

Transaction Date(From) 01-May-2025

Transaction Date(To) 08-May-2025

Search Clear **Verify File** Reject Export

1 Records found!!!

File Name	No of Records	ValidRecords	Invalid records	Rejected_Record	TotalAmount	AuthAmount	Initiated By	Upload Date	Status
<input checked="" type="checkbox"/> <input type="text"/>	3	3	0	0	18.00	18.00		2025-05-08 13:11:56	Pending For Verification

System will ask for confirmation and then prompt to enter Transaction password for authentication

IndusInd Bank **Indus Direct** Welcome, 08-May-2025 | 13:15 Home Logout

Account Payments Administration Reports Bharat Connect Statutory Payment Settings

Verify Transactions

Customer *

Transaction Date(From) 01-May-2025

Transaction Date(To) 08-May-2025

1 Records found!!!

File Name	No of Records	ValidRecords
<input checked="" type="checkbox"/> <input type="text"/>	3	3

Verify Transaction Password

Please enter transaction password to proceed.

Transaction Password *

Verify Cancel

Initiated By	Upload Date	Status
ati	2025-05-08 13:11:56	Pending For Verification

Click on **OK** to verify the file

IndusInd Bank **Indus Direct** Welcome, 08-May-2025 | 13:15 Home Logout

Account Payments Administration Reports Bharat Connect Statutory Payment Settings

Verify Transactions

Customer *

Transaction Date(From) 01-May-2025

Transaction Date(To) 08-May-2025

1 Records found!!!

File Name	No of Records	ValidRecords
<input checked="" type="checkbox"/> <input type="text"/>	3	3

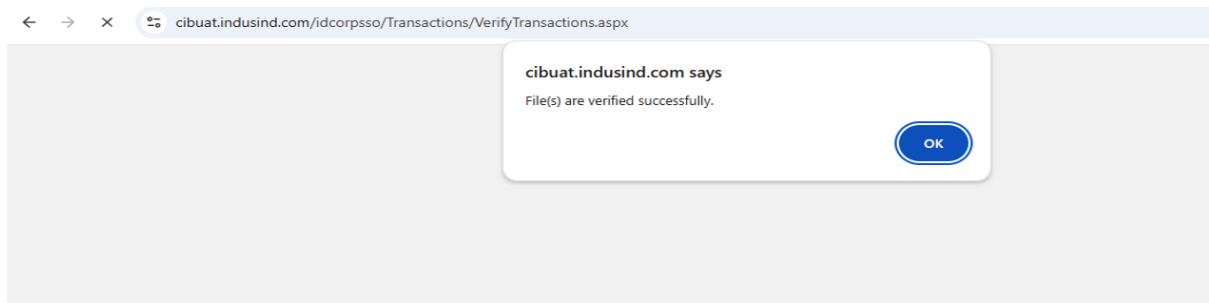
Confirm

Are you sure you want to verify selected file(s)?

OK Cancel

Initiated By	Upload Date	Status
ati	2025-05-08 13:11:56	Pending For Verification

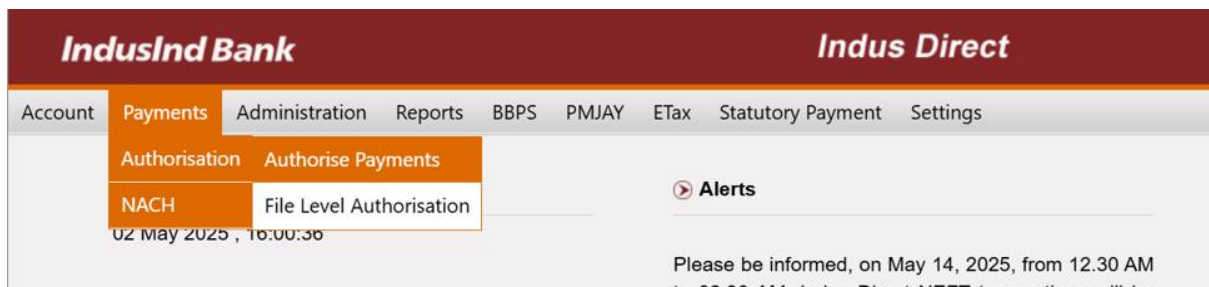
Confirmation message will be shown to user. Click on **OK** button



- **Checker Flow**

Enter Domain ID, Maker user ID and Password. Select captcha to authenticate as security feature

Select **Payments > Authorisation > File Level Authorisation**



Select the check box against the file name and click on **Authorize** button to approve the file

IndusInd Bank

Indus Direct

Welcome,
08-May-2025 | 13:18

Home Logout

Account Payments Administration Reports Bharat Connect Statutory Payment Bulk API Settings

Transaction Details

Batch Ref #

Transaction Date(From)

01-May-2025

Transaction Date(To)

08-May-2025

File Name

Search

Authorise

Clear

1 Records found!!!

Selected Transactions :-

3

Selected File's Amount :-

18.00

File Name	Total Records	Valid Records	Invalid Records	Rejected Records	Hold Records	Status	Total Amount	Initiated By	Uploaded Date & Time	Authorised By
<input checked="" type="checkbox"/> 	3	3	0			New	18.00		08-05-2025 13:11	 08-05-2025 13:16
Total	3						18.00			

System will prompt for confirmation followed by entering your Transaction password & OTP for authentication

IndusInd Bank

Indus Direct

Welcome,
08-May-2025 | 13:18

Home Logout

Account Payments Administration Reports Bharat Connect Statutory Payment Bulk API Settings

Transaction Details

Batch Ref #

Transaction Date(From)

01-May-2025

Transaction Date(To)

08-May-2025

File Name

Search

Authorise

Clear

1 Records found!!!

Selected Transactions :-

3

Selected File's Amount :-

18.00

File Name	Total Records	Valid Records	Invalid Records	Rejected Records	Hold Records	Status	Total Amount	Initiated By	Uploaded Date & Time	Authorised By
<input checked="" type="checkbox"/> 	3	3	0			New	18.00		08-05-2025 13:11	 08-05-2025 13:16
Total	3						18.00			

Confirm

Total 1 file(s), 3 transaction(s) of value INR 18.00 being Authorized. Are you sure you want to proceed?

OK Cancel

Verify Transaction Password

Please enter transaction password to proceed.

Transaction Password * :

Verify Cancel

Verify OTP

One time password has been sent to your mobile number registered with the bank.

OTP Hint : 8250

Enter OTP * :

Verify OTP Cancel

Once the file is authorised, a successful message will be displayed

IndusInd Bank

cibuat.indusind.com says

All transactions authorised and Pending for Release.

OK

IndusInd Bank

Indus Direct

Welcome,
08-May-2025 | 13:21

Home Logout

Account Payments Administration Reports Bharat Connect Statutory Payment Bulk API Settings

Transaction Details

Batch Ref #

Transaction Date(From)

01-May-2025

Transaction Date(To)

08-May-2025

File Name

Search

Authorise

Clear

0 Records found!!!

Selected Transactions :-

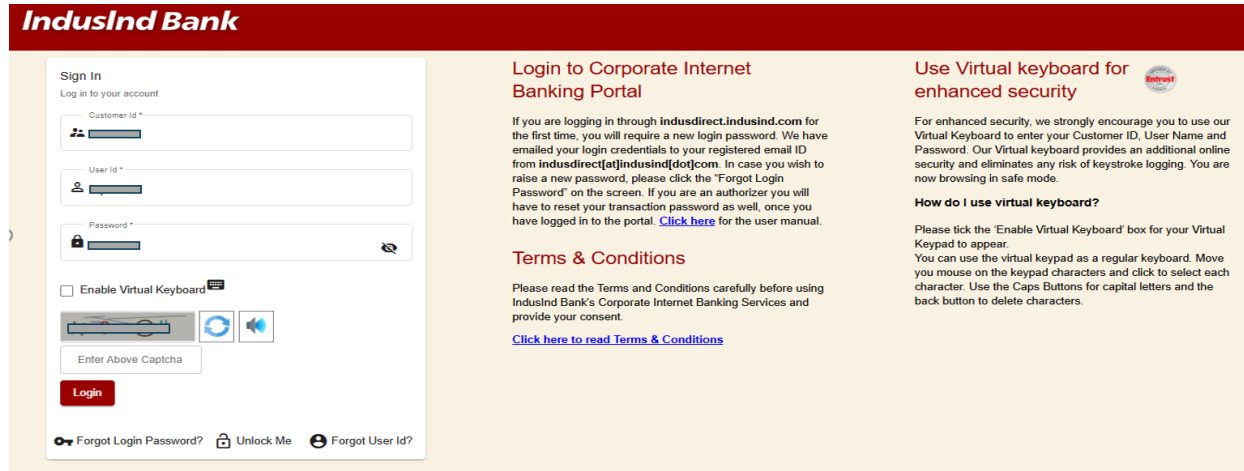
0

Selected File's Amount :-

0

- **Releaser Flow**

Enter Domain ID, Maker user ID and Password. Select captcha to authenticate as security feature



IndusInd Bank

Sign In
Log in to your account

Customer Id *

User Id *

Password *

☐ Enable Virtual Keyboard

Enter Above Captcha

Login

[Forgot Login Password?](#) [Unlock Me](#) [Forgot User Id?](#)

Login to Corporate Internet Banking Portal

If you are logging in through indusdirect@indusind.com for the first time, you will require a new login password. We have emailed your login credentials to your registered email ID from indusdirect@indusind.com. In case you wish to raise a new password, please click the "Forgot Login Password" on the screen. If you are an authorizer you will have to reset your transaction password as well, once you have logged in to the portal. [Click here](#) for the user manual.

Terms & Conditions

Please read the Terms and Conditions carefully before using IndusInd Bank's Corporate Internet Banking Services and provide your consent.

[Click here to read Terms & Conditions](#)

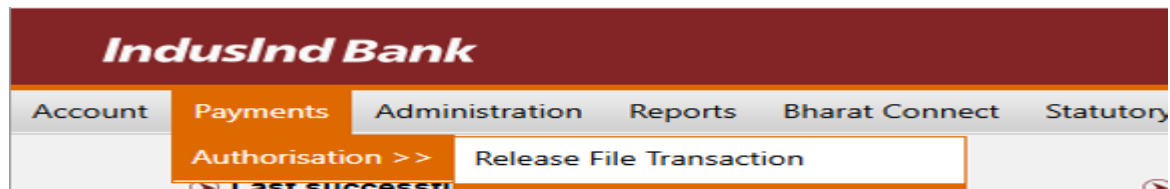
Use Virtual keyboard for enhanced security

For enhanced security, we strongly encourage you to use our Virtual Keyboard to enter your Customer ID, User Name and Password. Our Virtual keyboard provides an additional online security and eliminates any risk of keystroke logging. You are now browsing in safe mode.

How do I use virtual keyboard?

Please tick the 'Enable Virtual Keyboard' box for your Virtual Keypad to appear. You can use the virtual keypad as a regular keyboard. Move your mouse on the keypad characters and click to select each character. Use the Caps Buttons for capital letters and the back button to delete characters.

Select **Payments > Authorisation > Release File Transaction**



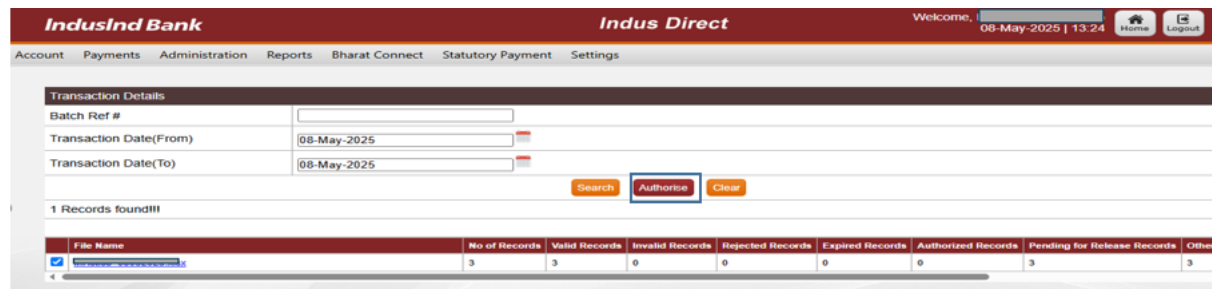
IndusInd Bank

Account Payments Administration Reports Bharat Connect Statutory

Authorisation >> Release File Transaction

Last successful

Select the check box against the file name and click on **Authorize** button to release the file



IndusInd Bank **Indus Direct** Welcome, 08-May-2025 | 13:24

Account Payments Administration Reports Bharat Connect Statutory Payment Settings

Transaction Details

Batch Ref #

Transaction Date(From) 08-May-2025

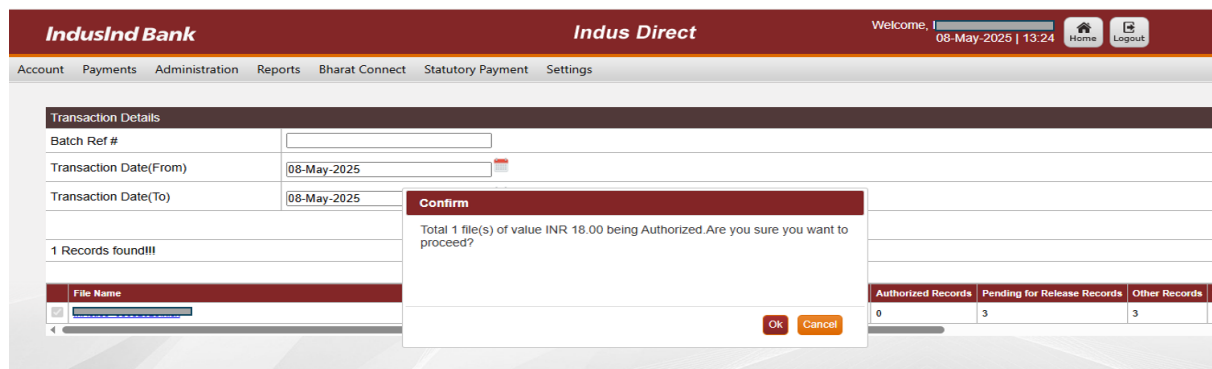
Transaction Date(To) 08-May-2025

Search Authorize Clear

1 Records found!!!

File Name	No of Records	Valid Records	Invalid Records	Rejected Records	Expired Records	Authorized Records	Pending for Release Records	Other
<input checked="" type="checkbox"/> [File Name]	3	3	0	0	0	0	3	3

System will prompt for confirmation followed by entering your Transaction password for authentication



IndusInd Bank **Indus Direct** Welcome, 08-May-2025 | 13:24

Account Payments Administration Reports Bharat Connect Statutory Payment Settings

Transaction Details

Batch Ref #

Transaction Date(From) 08-May-2025

Transaction Date(To) 08-May-2025

1 Records found!!!

Confirm

Total 1 file(s) of value INR 18.00 being Authorized. Are you sure you want to proceed?

Ok Cancel

Authorized Records	Pending for Release Records	Other Records
0	3	3

IndusInd Bank **Indus Direct** Welcome, 08-May-2025 | 13:24

Account Payments Administration Reports Bharat Connect Statutory Payment Settings

Transaction Details

Batch Ref #

Transaction Date(From) 08-May-2025

Transaction Date(To) 08-May-2025

1 Records found!!!

Verify Transaction Password

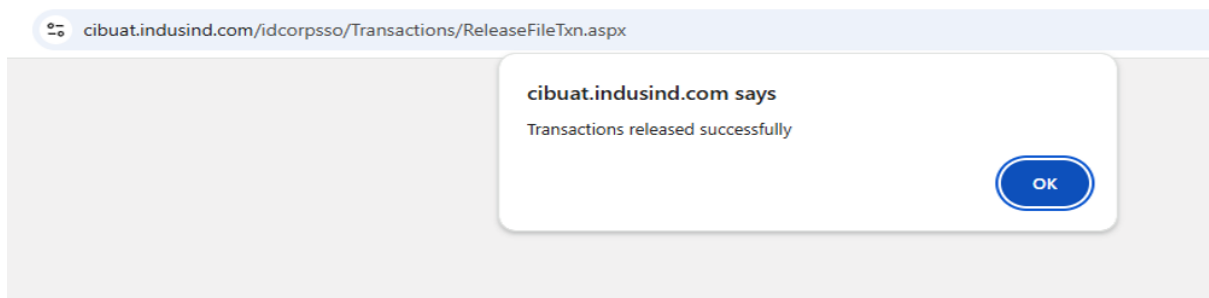
Please enter transaction password to proceed.

Transaction Password *

Verify Cancel

Authorized Records	Pending for Release Records	Other Records	To
0	3	3	

Once file is released, a confirmation message will be displayed



How to Reject Transaction(s)

User with Verifier/Checker/Releaser role can reject the file depending in whose queue the transaction is currently pending for verification/authorization

Select the checkbox(s) against the file you want to reject. Click on **Reject** button

Account Payments Administration Reports Bharat Connect Statutory Payment Penny Settings

Transaction Details

Batch Ref #

Transaction Date(From) Transaction Date(To)

File Name

Search Authorise Clear **Reject**

2 Records found!!! Selected Transactions :- ☐ Selected File's Amount :-

File Name	Total Records	Valid Records	Invalid Records	Rejected Records	Hold Records	Status	Total Amount	Initiated By	Uploaded Date & Time	Authorised By
<input checked="" type="checkbox"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		New	92.00	<input type="text"/>	03-07-2025 12:15	
<input type="checkbox"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		New	20.00	<input type="text"/>	04-07-2025 10:30	
Total	13						112.00			

Enter rejection remarks and click on **OK** Button

Account Payments Administration Reports Bharat Connect Statutory Payment Penny Settings

Transaction Details

Batch Ref #

Transaction Date(From) Transaction Date(To)

File Name

2 Records found!!! Selected Transactions :- Selected File's Amount :-

Reason For Rejection Customer Reject Reason

File Name	Total Records	Valid Records	Invalid Records	Rejected Records	Hold Records	Status	Total Amount	Initiated By	Uploaded Date & Time	Authorised By
<input checked="" type="checkbox"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	0			New	<input type="text"/>	<input type="text"/>	03-07-2025 12:15	
<input type="checkbox"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	0			New	<input type="text"/>	<input type="text"/>	04-07-2025 10:30	
Total	13						112.00			

Confirmation message popup will appear on webpage, click **OK** button to continue

cibuat.indusind.com says

File rejected Successfully!



Bulk MIS from IndusDirect Portal

Indus Direct offers an integrated MIS feature that allows users to retrieve and export transaction data such as file status, individual record status, CIN, and CRN. Access to the MIS is available through the following menu path

Statutory Payment>> Direct Tax Bulk Upload >> Bulk Upload MIS

Steps to View/Download Bulk MIS

Enter date range and click on File name to view file details & status

IndusInd Bank **Indus Direct** Welcome,

Account Payments Administration Reports Bharat Connect Statutory Payment Penny Bulk API Settings

Bulk CBDT File Status

Customer Transaction Date(From) Transaction Date(To)

File Name	Total Record	Valid Record	Invalid Record	Rejected Record Count	Hold Record Count	Status	Total Amount	Uploaded By	Uploaded Date	Authorised By	Last action by	Reject
Normality_07052025.xlsx	3	3	0	0	0	Authorised	20.00	<input type="text"/>	07-05-2025	<input type="text"/>	<input type="text"/>	

Post clicking on file name, transaction wise details will be displayed along with transaction status, CIN, CRN, Failure reason (*in case of failed transaction*)

IndusInd Bank

Indus Direct

Welcome, abhishekb (11201122)

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Direct Tax Bulk File Status

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Export

Reference Number	Customer Ref No	Payment Mode	Debit Account No	Beneficiary Code	Taxpayer Name	Beneficiary Account No	IFSC Code	Amount (₹)	Value Date	Transaction Status	UTR/CHQ	Authorized By	Last Act
		CBDT			Test3				2025-05-07	Successful	-		
		CBDT			Test3				2025-05-07	Successful	-		
		CBDT			Test3				2025-05-07	Successful	-		

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Sl. No.	Beneficiary Account No	IFSC Code	Amount (₹)	Value Date	Transaction Status	UTR/CHQ	Authorized By	Last Action By	Source Narration	CRN	CRN	Failure Reason / Remarks	
		<div></div>	2025-05-07	Successful	-	<div></div>	07-05-2025 14:55	<div></div>	07-05-2025 14:55		<div></div>	<div></div>	
		<div></div>	2025-05-07	Successful	-	<div></div>	07-05-2025 14:55	<div></div>	07-05-2025 14:55		<div></div>	<div></div>	
		<div></div>	2025-05-07	Successful	-	<div></div>	07-05-2025 14:55	<div></div>	07-05-2025 14:55		<div></div>	<div></div>	

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Download Bulk MIS

Choose the desired format (Excel/PDF) by selecting the radio button and then click the “Export” button to download the MIS report

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Excel

PDF

Export

me	Beneficiary Account No	IFSC Code	Amount (₹)	Value Date	Transaction Status	UTR/CHQ	Authorized By	Last Action By	Source Narration	CIN	CIN	Failure Reason / Remarks
			<div></div>	2025-05-07	Successful	-	<div></div> 07-05-2025 14:55	<div></div> 7-05-2025 14:55		<div></div>	<div></div>	
			<div></div>	2025-05-07	Successful	-	<div></div> 7-05-2025 14:55	<div></div> 7-05-2025 14:55		<div></div>	<div></div>	
			<div></div>	2025-05-07	Successful	-	<div></div> 7-05-2025 14:55	<div></div> 7-05-2025 14:55		<div></div>	<div></div>	

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Sample PDF Bulk MIS for reference

IndusInd Bank

Indus Direct - Payment Status Report for abhihek3(11201122)

Indus Direct - File Status Report

Reference Number	Customer Ref No.	Payment Mode	Debit Account No	Beneficiary Code	Beneficiary Name	Beneficiary Account No	IFSC Code	Amount (₹)	Value Date	Transaction Status	UTR/CHQ	Authorized By	Last Action By	Source Narration	CIN	CRN	Failure Reason / Remarks
1	1	CBDT	2		1			1	2025-05-07	Successful	-	14:55	14:55		2	1	
2	2	CBDT	2		1			1	2025-05-07	Successful	-	14:55	14:55		2	2	
3	3	CBDT	1		1			1	2025-05-07	Successful	-	14:55	14:55		2	3	

Sample Payment Challan from CBDT Portal



INCOME TAX DEPARTMENT

Challan Receipt



e-Filing *Anywhere Anytime*
Income Tax Department, Government of India

ITNS No. : 280

PAN	:	
Name	:	
Assessment Year	:	2024-25
Financial Year	:	2023-24
Major Head	:	Income Tax (Other than Companies) (0021)
Minor Head	:	Self-Assessment Tax (300)
Amount (in Rs.)	:	
Amount (in words)	:	
CIN	:	
Mode of Payment	:	Net Banking
Bank Name	:	IndusInd Bank
Bank Reference Number	:	
Date of Deposit	:	02-May-2025
BSR code	:	
Challan No	:	00003
Tender Date	:	02/05/2025

Tax Breakup Details (Amount in ₹)

A	Tax	
B	Surcharge	
C	Cess	
D	Interest	
E	Penalty	
F	Others	
Total (A+B+C+D+E+F)		
Total (in Words)		

Thanks for being a committed taxpayer!

Please print this challan receipt only if absolutely required. Save Paper, Save Environment.

Congrats! Here's what you have just achieved by choosing to pay online:



Abbreviations

CBDT	Central Board of Direct Taxes
IndusDirect	Corporate Internet Banking Portal of IndusInd Bank
PAN	Permanent Account Number
TAN	Tax Deduction & Collection Account Number
CRN	Challan Reference Number
CIN	Challan Identification Number
Reference #	IndusDirect Portal generated Unique Transaction Number

FAQ (Frequently Asked Questions)

1. Where can I find the upload template for processing Direct Tax Bulk transactions?

- Customer can download the file format using either of the below two options
Welcome Page- Login>> Go to Application>> Direct Tax Bulk Upload: File Format Specification

Upload Screen- Login to IndusDirect >> Payments >> Upload Payments >> Direct Tax Bulk Upload>> Direct Tax Bulk upload format

- 2. How can a customer upload bulk file in IndusDirect for processing Direct Tax Bulk transactions?**
 - Customer can upload the bulk file in IndusDirect by using the following path- Login to IndusDirect >> Payments >> Upload Payments >> Direct Tax Bulk Upload
- 3. What are the required fields in bulk upload format?**
 - All the fields mentioned in the upload format is mandatory except for Nature_Payment field which is required only for TAN based transactions.
- 4. Is there any limit to the number of entries in a bulk upload file?**
 - Yes, Customers can upload a minimum of 2 valid records and a maximum of 200 records per file. Upload file with less the 2 records or more the 200 records will be rejected during validation.
- 5. Can a customer upload bulk file with a past date?**
 - No, backdated transactions are not permitted; only file with current dated transactions are allowed.
- 6. Can a customer schedule bulk payment for a future date?**
 - No, future dated transactions are not permitted; only file with current dated transactions are allowed.
- 7. What happens if a file contains errors?**
 - If any errors are detected during validation, entire file will be rejected. Customers must rectify the errors and re-upload the file. Error details can be viewed by clicking on "View Error File" button which gets activated post file validation.
- 8. Can the same file name be reused for uploading bulk transactions?**
 - No, duplicate file names are not allowed; every file should have a unique name.
- 9. Can a previously used customer reference number be reused in a new bulk file upload?**
 - No, duplicate customer reference number is not permitted, each record should have a unique customer reference number.
- 10. Can a Corporate customer process multiple direct tax transaction through file upload via Corporate Net Banking?**
 - Yes, Bulk File Upload functionality is available for customer under IndusDirect. Upload file cater to transactions of minor head code 100(Advance Tax), 200(TDS) and 300 (Self-Assessment Tax)
- 11. Can TDS on house property be processed through Bulk Upload?**
 - No, 26QB, 26QC and 26QD will be initiated from TIN 2.0 portal and hence cannot be processed through bulk upload functionality.
- 12. Is there any cut off for uploading and approving the bulk upload file?**
 - Yes, files must be uploaded and approved before the cut off time of 8:00 PM.
- 13. What happens if the file is uploaded post cut off time of 8:00 PM?**
 - Any file uploaded post cut off time will be processed the next day after 4:00 AM.
- 14. Can a customer include multiple debit account numbers in a single bulk upload file?**

- No, multiple account numbers in a single file are not allowed. Customers must use one debit account number per file.
- 15. Is it allowed to include decimal values in the bulk upload file?**
- No, decimal values are not permitted in the bulk upload file. All amount fields should be entered as a whole number without any decimal points to ensure successful validation and processing.
- 16. Is it possible to authorize or reject a file partially on IndusDirect Portal?**
- No, the portal only allows files to be either fully approved or fully rejected; partial authorization or rejection is not supported.
- 17. Can a customer track the status of each transaction in the bulk file?**
- Yes, the customer can view individual transaction status by clicking on the file name under the navigation path- Statutory Payment>> Direct Tax Bulk Upload>> Bulk Upload MIS
- 18. What file format is accepted for Direct Tax Bulk Upload?**
- Files must be uploaded only in excel format with xls and xlsx extensions
- 19. What does each transaction status indicate after the file has been approved?**
- The transaction status evolves at each stage of processing. Below is an explanation of what each status represents.
Authorised: The file has been approved by all the approvers.
Under Processing: The file is currently being processed at the TIN 2.0 end.
Success: The transaction has been successfully completed.
Failed: The transaction could not be processed due to an error.
- 20. What to do if a transaction fails after file processing?**
- Customer can view the failure reason by navigating to- Statutory Payment>> Direct Tax Bulk Upload>> Bulk Upload MIS. Based on the error message, customer may correct the data and reinitiate the transaction for failed records.
- 21. Is there a way to download a summary report of all transactions in a bulk file?**
- Yes, a consolidated report can be downloaded from IndusDirect Portal by navigating to - Statutory Payment>> Direct Tax Bulk Upload>> Bulk Upload MIS. The MIS includes the status of each transaction along with reference numbers, CIN, CRN.
- 22. In which format can the customer download the summary report from IndusDirect?**
- Customers can download the summary report in Excel and PDF format.
- 23. Can a customer upload multiple Direct Tax Bulk files in a day?**
- Yes, customers can upload multiple files in a day. While there are no restrictions on the number of files uploaded, the transaction value within each file is subject to the authorization limits defined for the user.
- 24. Is the Bulk MIS report generated from IndusDirect Portal to be considered as the final Challan confirmation?**
- No, the MIS report generated from IndusDirect cannot be considered as final challan. Customer will have to visit TIN 2.0 portal for the final challan.

25. How to download challan confirmation from TIN 2.0 Portal?

- Income tax website will be providing final valid challan copy with CIN confirmation. Request you to visit official website of Income Tax i.e. Central Board of Direct Taxes (CBDT) and navigate to following menu- E-Pay tax menu>> Payment History

26. Can the transaction details be modified after the transaction is successfully approved/processed?

- No, modifications/ rectifications, whatsoever, can be done in the transaction details/ challans after the payment has been successfully approved/processed.

27. Is there any provision for reversal of funds for Direct Tax Bulk Upload transactions after the payment has been successfully processed?

- Bank will not be able to undertake any refund or reverse the funds once the payment for Direct Tax transaction is successfully processed. Tax Payer may connect with Income Tax Department for such requests and follow their prescribed guidelines.

28. Are there any additional documents required for IndusDirect users to make Direct Tax Bulk Upload through IndusInd Bank?

- No, Existing customers with IndusDirect access will not require any additional documents to make Direct Tax Bulk Upload payments.

29. What should be done if the transaction status does not show 'Success/Failed' and is still marked as 'Under Processing' on IndusDirect Portal?

- Request to wait until the end of the day to get status updated on IndusDirect Portal. If the status remains unchanged by the next day, please send email to idsupport@indusind.com or you can call IndusInd Bank toll free number 1800 266 0616 and support team will help you to know the status of transaction. Request to quote the uploaded file name in Email or to call centre support team for faster resolution.

Do's and Don'ts

1. Please upload and approve the file before cutoff of 8.00 PM to process the file on the same day.
2. Please do not treat MIS report downloaded from IndusDirect as the final challan confirmation.
3. To ensure successful file validation, please enter accurate and complete details in the upload file as mentioned in Specification sheet in sample upload format.
4. Download final tax payment challan confirmation from TIN 2.0 portal i.e. official website of Income tax.

IndusInd Bank Customer Support

Toll Free Number: 1800 266 0616

Customer Support Email: idsupport@indusind.com

Bank Website: <https://www.indusind.com>

Timings- 8.00 AM to 7.00 PM (All business days)

9.30 AM to 7.00 PM (Non-working Saturday's)

